



SAVE THE DATE!
Discover the Leader in You!
4-H Conference



Dates & Locations

South - February 17, 2018

10:00 AM-3:30 PM

Gloucester County 4-H Office, 1200 N. Delsea Drive, Clayton

North - March 17, 2018

10:00 AM-3:30 PM

Rutgers Cooperative Extension of Monmouth County, 4000 Kozloski Road, Freehold

Purpose

4-H members in grades 6-8 are invited to attend this leadership conference. You will have fun, meet new friends and develop leadership and personal development skills that you can utilize in school, in your 4-H club, and in your community.

Cost

\$35.00 (includes snacks, lunch, and supplies)

Registration

Registration materials will be available in December 2017. Contact your County 4-H Office for more information or Jeannette Rea Keywood by phone (609-827-0199) or by email (reakeywood@njaes.rutgers.edu).



Discover the Leader in You! 4-H Conference

WHEN & WHERE: Please select the location or date that is most convenient for you.

South – February 17, 2018, 10:00 AM-3:30 PM (Registration 9:45 AM)

Gloucester County 4-H Office
1200 N. Delsea Drive, Building A
Clayton, New Jersey 08312

North – March 17, 2018, 10:00 AM-3:30 PM (Registration 9:45 AM)

Rutgers Cooperative Extension of Monmouth County
4000 Kozloski Road
Freehold, New Jersey 07728

Tentative Schedule:

9:45 -10:00 AM	Registration
10:00 - 11:30 AM	Welcome & Conference Overview Get Acquainted Activity Discover Leadership
11:30 AM	Guest Speaker
12:00 - 12:30 PM	Lunch
12:30-1:00 PM	Leadership in Action – Team Building Activity 1
1:00 PM	Workshop Session 1
1:45 PM	Leadership in Action – Team Building Activity 2
2:00-2:45 PM	Leadership Workshop Session 2
2:45-3:00 PM	Leadership in Action – Goal Setting
3:00-3:30 PM	Summary and Evaluation
3:30 PM	Depart for Home

WHO: 4-H members in grades 6-8 are invited to attend this leadership conference. You will have fun, meet new friends and develop leadership and personal development skills that you can utilize at home, in school, in your 4-H club, and in your community. The conference will include a guest speaker and interactive workshops.

HOW TO REGISTER: The cost of the regional leadership conference is \$35.00 (includes snacks, lunch and program supplies). To register, please complete the *Discover the Leader in You!* 4-H Conference Registration Form and a NJ 4-H Event Permission Form by no later than **February 1, 2018** (for the February 17 conference) **and March 1, 2018** (for the March 17 conference). Mail check payable to **Rutgers University** and forms to Jeannette Rea-Keywood, 1636 Delaware Avenue, Cape May, NJ 08204

For more information contact Jeannette Rea Keywood, State 4-H Agent by phone (609-827-0199) or by email (reakeywood@njaes.rutgers.edu).



Discover the Leader in You! 4-H Conference **Registration Form**

To register, please complete this Registration Form and a NJ 4-H Event Permission Form. Registration materials are due by **February 1, 2018** (for the February 17 conference) and **March 3** (for the March 17 conference). The forms and a check made payable to **Rutgers University** should be mailed to Jeannette Rea Keywood, NJ 4-H Program, 1636 Delaware Avenue, Cape May, NJ 08204

For questions about registration, please contact Jeannette Rea Keywood at 609-827-0199.

Name: _____ **4-H County:** _____

Address: _____

Home Phone Number: _____ **Parent Cell Phone:** _____

Parent Name(s): _____

Email: _____ **Parent Email:** _____

Grade (as of September 2017): _____ **T-Shirt (adult size):** _____

Conference Date & Location: Please check the conference date & location you wish to attend.

_____ February 17, 2018
10:00 AM-3:30 PM (Registration 9:45 AM)
Gloucester County 4-H Office
1200 North Delsea Drive, Building A
Clayton, NJ 08312

_____ March 17, 2018
10:00 AM-3:30 PM (Registration 9:45 AM)
Rutgers Cooperative Extension of
Monmouth County
4000 Kozloski Road
Freehold, New Jersey 07728

Registration/Refund Policy: Once you register for the Leadership Conference, you are responsible for the cost of the conference and are expected to attend. No refunds will be made unless participant is ill and has a doctor's certificate. It is the participant's responsibility to contact Jeannette Keywood (609-827-0199) no later than the Thursday prior to the conference in order to be eligible for the refund due to illness.

New Jersey 4-H Event Permission Form for Youth



Both sides of this form must be completed by all youth participating in overnight activities, field trips, events requiring group transportation, and any other events sponsored through the 4-H Youth Development Program where it is deemed necessary by the event coordinator(s) (paid 4-H staff and/or registered 4-H volunteer) responsible for the youth participants. The form should be submitted prior to the event. The form has five parts: (1) information about the participant and activity, (2) parental permission and liability release, (3) medical emergency authorization and health information, and (4) code of conduct and (5) media policy. *Be sure to complete all five parts and sign where requested!*

Information about the Youth Participant and Activity

Name of Youth participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone number: (____) _____ Email Address: _____

4-H county: _____ Birthdate: _____ Grade: _____

Name of activity/event: _____

Name of 4-H group sponsoring or participating in this event: _____

Location of event: _____

Date and time of participation of individual named above: _____

Parent Permission and Release of Liability

I hereby give my son/daughter named above permission to participate in the event listed. Although Rutgers Cooperative Extension and its event coordinator(s) will use the utmost precaution in guarding the health of the above participant and preventing accidents, I release them from any liability in case of illness or injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting my child to and from the event, from any liability in case of illness or injury.

Sign Here

Signature of parent or guardian: _____

Medical Emergency Authorization and Health Information

I authorize the event coordinator(s) to dispense the prescription drugs and/or over the counter medications listed below in accordance with the instructions provided on the label (prescription drugs) or below (over-the-counter medications). In case of sudden illness or an accident to the above named participant requiring immediate treatment or surgery while he/she is a participant in this activity, I authorize the 4-H chaperone(s) to take such action as seems appropriate to protect the health and physical well-being of the above participant. This authority extends to any physician(s) and/or surgeon(s) selected by the event coordinator(s) to perform medical and/or surgical procedures including examinations and tests necessary to preserve the health and physical well-being of the above named participant. All efforts will be made to contact the parent(s) or guardian(s) in case of emergency.

_____	_____	_____	_____
Name of parent/guardian	Phone number	Name of additional emergency contact	Phone number

The following information is provided as an aid to the event coordinator(s) in dealing with the well-being of the participant. The participant has the following health conditions: (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.).

Health conditions: _____

Medications/Instructions: _____

Health Insurance: Company Group# _____ ID# _____

Sign Here

Signature of parent or guardian _____

New Jersey 4-H Code of Conduct



The primary purpose of the New Jersey 4-H Code of Conduct is to ensure the safety and well-being of all participants at 4-H sponsored events and activities. It applies to all participants, with participants defined as 4-H members, their parents, and volunteers.

As a participant in the 4-H program, I will:

- **Conduct myself in a courteous manner and treat members, parents, 4-H volunteers, Extension staff, judges and others with respect. Appropriate language and behavior are expected at all times.**
- **Respect and adhere to the rules and guidelines of the 4-H program including all those specific to a 4-H event or activity.**
- **Uphold an individual's right to dignity by supporting an environment of inclusion which welcomes involvement of participants from all backgrounds.**
- **Accept supervision and support from county and state 4-H staff while participating in the 4-H program. This includes acceptance of supervision and support from appointed 4-H volunteers coordinating 4-H events and activities.**
- **Obey local, state and federal laws.**

Participants who fail to adhere to the New Jersey 4-H Code of Conduct are subject to a range of disciplinary actions. Such actions will be taken in compliance with the New Jersey 4-H Discipline Policy and Procedure. When appropriate, immediate corrective action will be taken at the 4-H event to ensure the safety and welfare of all participants.

I understand if I fail to adhere to the above Code of Conduct, I will be subject to disciplinary action and potentially prohibited from attending and participating in the New Jersey 4-H Youth Development program.

	_____	_____
	Signature of participant in event	Date
	_____	_____
	Signature of parent or guardian	Date

New Jersey 4-H Media Policy and Release

The 4-H program routinely promotes activities through various media. This includes, but is not limited to newsletters, newspapers, brochures, and displays. In doing so, the names and photos of members may be included to help tell the 4-H story. However, New Jersey 4-H policy is that on web sites, youth in photos will not be identified by name(s).

- No, do not use my individual picture for any purpose.** I will make an effort to avoid opportunities to be in group photos.
- No, do not use my name for any purpose.**

Revised: January 2013